



Efficiency and Performance Sub (Finance) Committee

Date: WEDNESDAY, 13 JANUARY 2016

Time: 11.30 am

Venue: COMMITTEE ROOMS - WEST WING, GUILDHALL

Members: Roger Chadwick (Chairman)
Jeremy Mayhew (Deputy Chairman)
Randall Anderson
Nicholas Bensted-Smith
Nigel Challis
Deputy Anthony Eskenzi
John Fletcher
Deputy Jamie Ingham Clark
Ian Seaton
Deputy John Tomlinson
Philip Woodhouse

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Lunch will be served in the Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes and non-public summary of the meeting held on 4 November 2015.
For Decision
(Pages 1 - 4)
4. **OUTSTANDING ACTIONS**
Report of the Town Clerk.
For Information
(Pages 5 - 8)
5. **SERVICE BASED REVIEW ROADMAP**
Report of the Deputy Town Clerk. To be considered in conjunction with the non-public appendix elsewhere on the agenda.
For Information
(Pages 9 - 18)
6. **WORK PLAN FOR FUTURE MEETINGS**
Report of the Town Clerk.
For Information
(Pages 19 - 20)
7. **CIPFA VALUE FOR MONEY INDICATORS - 2014/15**
Report of the Chamberlain.
For Information
(Pages 21 - 94)
8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
10. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

11. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 4 November 2015.

For Decision
(Pages 95 - 98)
12. **NON-PUBLIC APPENDIX TO SERVICE BASED REVIEW ROADMAP - REVIEW OF INDEPENDENT SCHOOLS**
Non-public appendix to a report of the Town Clerk.

For Information
(Pages 99 - 102)
13. **SERVICE BASED REVIEW SAVINGS PROGRAMME - PROFILING CHANGES**
Report of the Chamberlain.

For Information
(Pages 103 - 112)
14. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - OPEN SPACES DEPARTMENT**
Report of the Director of Open Spaces.

For Information
(Pages 113 - 122)
15. **SERVICE BASED REVIEW: DEPARTMENTAL MONITORING - TOWN CLERK'S DEPARTMENT**
Report of the Town Clerk.

For Information
(Pages 123 - 126)
16. **CROSS CUTTING REVIEW UPDATE - STRATEGIC REVIEW OF ASSET MANAGEMENT**
To receive a presentation from the Deputy Town Clerk. A copy of the presentation will be circulated to Members in advance of the meeting.

For Information
17. **ENERGY TARGETS UPDATE - HALF YEAR REVIEW - APRIL - SEPTEMBER 2015**
Report of the City Surveyor.

For Information
(Pages 127 - 136)
18. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Members Only Agenda

20. **MEMBERS ONLY APPENDIX TO SERVICE BASED REVIEW: DEPARTMENTAL
MONITORING - TOWN CLERK'S DEPARTMENT**

Members Only Appendix to the report of the Town Clerk.

For Information